

Eleanor Ellis Public Library
4495 Town Hall Road, Phelps, WI 54554
Board of Trustees Special Meeting Teleconference/ In-Person Meeting
Monday, June 14, 2021, 6:00 pm

Agenda:

1. **Call Meeting to Order:** President Elizabeth Volkmann called the meeting to order at 6:06 pm.
2. **Roll Call/ Quorum Call:** Present: Angie Carlson, Dawn Gonitzke, Lisa Volkmann, Kathy Schofield, Director Cari Hutton. Absent: Ann Pickart
3. **Verification of Public Notice:** This agenda has been posted at the Phelps Public Library, Phelps Town Hall, Phelps Convenience Center, and emailed to Vilas County New Review on June 11, 2021.

Discussion/ Action Items:

4. **COVID-19 and EEPL service levels:** Director Cari Hutton reported that the in-person hours have gone well. Patrons are following the in-person opening guidelines and showing appreciation for being able to visit the library in person as well as the curbside pickup option. The library is open 10:00 am-2:00 pm Monday, Tuesday, Thursday, and Friday with Monday and Friday being curbside only and Tuesday and Thursday being in-person. There was a discussion about the possibility of having some in-person hours on Saturday mornings, however Cari is currently the only person working in the library until we find a clerk. We cannot expand her hours to include Saturday mornings. No other local libraries are open on Saturdays.
5. **Outdoor Lockers:** Cari presented several options for plastic lockers that can be locked and would be available outside the library 24/7. Prices vary as to specifications. The Lions Club has lifted the designations on their contributions, so it is thought that we could possibly use this money as the lockers would serve the entire community. Motion by Lisa Volkmann to authorize Cari Hutton to select and purchase outdoor lockers pending a discussion with Town of Phelps board members. Second by Kathy Schofield. All Aye. Motion carried.
6. **Salary Data 2020:** Cari will send information via email to the board members to review library salaries. The board decided not to give the director and clerk raises last year due to the changes brought about by covid-19. This information will be reviewed and discussed at a later date.
7. **Motion to adjourn** by Lisa Volkmann. Second by Kathy Schofield. All Aye. Motion carried. Meeting adjourned at 7:35 pm.

Next EEPL meeting will be on Monday, August 9, 2021 at 6:00 pm.

Respectfully submitted by:

Dawn Gonitzke, Secretary and Member of Board of Trustees EEPL