

Eleanor Ellis Public Library

4495 Town Hall Road, Phelps, WI 54554 715.545.2887

Board of Trustees Regular Teleconference Meeting

Monday, January 11, 2020, 6:00 pm

Agenda:

1. **Call Meeting to Order** by President Elizabeth Volkmann at 6:03 PM.
2. **Roll Call / Quorum Call:** Present: President Elizabeth Volkmann, Dawn Gonitzke, Kathy Schofield, Director Cari Hutton
3. **Verification of Public Notice:** This agenda has been posted at the Phelps Public Library, Phelps Town Hall, Phelps Convenience Center and emailed to Vilas County News Review on January 9, 2020 by Director Cari Hutton.
4. **Approval of the Minutes of November 9, 2020 Regular Meeting:** Correction to the minutes: Change "Tuesday, November 30" to "Monday, November 30" in the last line. Motion to accept the minutes with the correction by Kathy Schofield. Second by Lisa Volkmann. All aye. Motion passed.

DISCUSSION / ACTION ITEMS:

5. **Financial Report** by Treasurer Angie Carlson: Angie was unable to attend this meeting due to illness in the family. She gave Cari Hutton permission to review the financial statement with the board. The current balance is \$45,352.50. Subtract designated monies in sub accounts of \$14,627.53. Leaving Operating capital of \$30,724.97. Motion to accept the financial report as presented by Dawn Gonitzke. Second by Kathy Schofield. All aye. Motion carried.
6. **Director's Report** by Cari Hutton: Presentation of director's report by Cari Hutton. Discussion and review of the November 30, 2020 Phelps Town of Electors meeting. Cari was asked by Dawn Gonitzke to update the curbside pickup dates and times in the

Borderline Bulletin. Discussion of other items. No action taken.

7. **EEPL 2021 Budget Line Items:** Discussion regarding the EEPL board's request to adjust budget line items that were denied by the town board. It was agreed to allow this issue to stand, but revisit it at a later time.
8. **COVID-19 and EEPL Service Levels:** Discussion regarding this item took place during Cari's director's report. Cari mentioned that she has not received any comments in support of or against the new days and times of curbside pickup, but that everything seems to be working fine at this time. No action on this item.
9. **New Date to Approve 2020 Annual Library Report:** EEPL board of trustees needs to meet before February 19 so that Cari can complete the library's annual report for Northern Waters Library Service to forward to DPI by the deadline. Our next meeting was set for **Monday, February 15, 2021 at 6 PM via teleconference.** Motion to accept this date by Dawn Gonitzke. Second by Lisa Volkmann. All aye. Motion passed.
10. **Adjournment:** Motion to adjourn by Kathy Schofield. Second by Dawn Gonitzke. All aye. Motion passed. Meeting adjourned at 7:05 PM by President Lisa Volkmann.