

**Eleanor Ellis Public Library
4495 Town Hall Road
Phelps, WI 54554
715 545-2887**

Minutes

**Board of Trustees Regular In Person and Teleconference Meeting
Monday, March 14, 2022**

AGENDA

- 1. Call Meeting to Order:** The meeting was called to order by President Lisa Volkmann at 6:00 PM.
- 2. Roll Call/Quorum Call:** Present for the meeting in person: Kathy Schofield, Lisa Volkmann, Dawn Gonitzke and Director Kaye Petts. Present via phone: Angie Carlson. Absent: Ann Pickart
- 3. Verification of Public Notice:** This agenda has been posted at the Eleanor Ellis Library, Phelps Town Hall, Phelps Post Office, Phelps Convenience Center, and emailed to the Vilas County News Reviews on March 12, 2022.

Discussion/Action Items

- 4. Approval of January 10, February 5, and February 14, 2022 meeting minutes.** Motion to approve the minutes of January 10, February 5, and February 14, 2022 by Kathy Schofield. Second by Angie Carlson. All aye. Motion carried.
- 5. Treasurer's Report:** Treasurer Kathy Schofield presented the financial statement for 03/14/2022. Total funds available to the Library: \$115,953.07. Motion to accept the treasurer's report as presented by Dawn Gonitzke. Second by Lisa Volkmann. All aye. Motion carried.
- 6. Election of Officers:** President Lisa Volkmann, Treasurer Kathy Schofield, and Secretary Dawn Gonitzke all volunteered to serve another one year term in their current positions. There were no other nominations from the floor. Motion to accept the current slate of

officers for one year by Dawn Gonitzke. Second by Kathy Schofield. All aye. Motion carried.

7. **Share information about new library space:** Lisa Volkmann and Kaye Petts have been participating in webinars to learn about designing a new library. They shared information regarding communications with the architect and will meet with him again on April 7, 2022 to discuss interior design of the library in the new community building, should that go forward. Kaye mentioned that the town can apply for a library grant through the State of Wisconsin. No action taken on this agenda item.
8. **Director's Report:** Kaye Petts presented her director's report to discuss what the library has been doing and plans for programs and operations in the future. No action taken on this agenda item.
9. **Adjournment and Next Meeting Date:** Motion to adjourn by Karhy Schofield. Second by Dawn Gonitzke. All aye. Motion carried.
Meeting adjourned at 6:55 PM.
Next Meeting: May 9, 2022

Respectfully submitted March 15, 2022

Dawn Gonitzke EEPL Board member and Secretary