

**Eleanor Ellis Public Library
4495 Town Hall Road
Phelps, WI 54554
715-545-2887**

**Board of Trustees Regular and Teleconference Meeting
Saturday, May 14, 2022 at 8:45 AM**

Agenda

1. **Call Meeting to Order:** The meeting was called to order by President Lisa Volkmann at 8:45 AM.
2. **Roll Call/Quorum Call:** Present in person at this meeting: Angie Carlson, Dawn Gonitzke, Kathy Schofield, Lisa Volkmann, Rachel Smith, and director Kaye Petts.
3. **Verification of Public Notice:** This agenda has been posted at the Eleanor Ellis Public Library, Phelps Town Hall, Phelps Post Office, Phelps Convenience Center, and emailed to the Vilas County News Review on Thursday, May 12, 2022.

Discussion/Action Items

4. **Treasurer's Report:** Treasurer Kathy Schofield presented the financial statement for 04/30/2022. Total Funds available to the library: \$102,272.92 Motion to accept the treasurer's report by Dawn Gonitzke. Second by Angie Carlson. All aye. Motion carried.
5. **Welcome new board member Rachel Smith:** Rachel Smith has agreed to join the EEPL board of trustees as a representative of the school district.
6. **Future board meeting dates and times:** Possible future meeting dates and times were discussed. Tentative dates are: July 14, Thursday at 6:00 PM; August (TBD) discuss the 2023 budget; September 15, Thursday at 6:00 PM to determine the 2023 budget; October (TBD) 2023 budget; November 17, Thursday, 6:00 PM, November (TBD) Town of Electors Meeting.
7. **Update on New community center and library:** Kaye Petts, Lisa Volkmann, and Kathy Schofield reported on the discussions at the

previous planning committee meetings that they attended. It was stated that the town may need to delay implementation of the new community building plans due to budgetary concerns. The estimated cost of the new building is approximately \$4.5 million. The town requested the library submit an estimate of costs for furniture and other library expenses.

8. **Director's Report:** Director Kaye Petts presented the director's report.
9. **Friends of the Library-Time for a friends group to form/their mission to support library/fundraising for a new library:**
President Lisa Volkmann provided a reading packet for the board members to read before the next meeting. This group would need to have a 501C tax status in order to raise money for specific items. This topic will be discussed at a later meeting.
10. **Adjournment and Next meeting date:** Motion to adjourn by Kathy Schofield. Second by Angie Carlsson. All Aye. The meeting was adjourned at 9:55 AM.

Next meeting date: Thursday, July 14, 2022 at 6:00 PM.

Respectfully submitted,
Dawn Gonitzke, EEPL Board member and secretary