

**Eleanor Ellis Public Library
4495 Town Hall Road
Phelps, WI 54554
715 545-2887**

**Board of Trustees Special and Teleconference Meeting
Wednesday, September 13, 2023 at 6:00 PM**

MINUTES

Agenda

- 1. Call Meeting to Order:** The meeting was called to order at 6:03 PM by President Lisa Volkmann.
- 2. Roll Call/Quorum Call: Present at this meeting:** Kathy Schofield, Dawn Gonitzke, Rachel Smith, President Lisa Volkmann, Director Kaye Petts. Present by phone conference: Angie Carlson
- 3. Verification of Public Notice:** This agenda has been posted at the Eleanor Ellis Public Library, Phelps Town Hall, Phelps Post Office, Phelps Convenience Center, and emailed to the Vilas County News Review On Tuesday, September 12, 2023.

Discussion/Action Items

- 4. Treasurer's Report:** Treasurer Kathy Schofield reviewed the financial report. Motion to accept the treasurer's report by Dawn Gonitzke. Second by Rachel Smith. All aye. Motion carried.
- 5. EEPL Budget for 2024:** Kaye Petts reported about her attendance at the Phelps Town board meeting. She clarified issues and answered questions from board members. Discussion was held about taking money out of the Library Reserve or checking account to pay for ads put in the local papers to seek candidates for library director. It was decided to discontinue newspaper ads for now due to the cost of ads. Ads seeking a new library director will continue on the EEPL website, FaceBook, and NWLS sites online. No action taken regarding the budget as presented to the board.
- 6. Director's Report:** Kaye Petts reviewed her report.

7. Motion to Adjourn and next Meeting Date: The next EEPL Board of Trustees meeting will take place on Wednesday, November 8, 2023 at 6 PM.

Motion to adjourn by Kathy Schofield. Second by Lisa Volkmann. All aye. Meeting adjourned at 6:51 PM.

Respectfully submitted by

Dawn Gonitzke, EEPL Board of Trustees member and secretary

September 27, 2023